Hand in through Moodle drop box, due date listed on Moodle.

IF YOU WERE THE BOSS:

1. How can you get employees excited about assuming additional responsibilities?

I would tell them what the responsibilities will mean to them and to the company.

1. If you noticed employee morale dropping in your department, how would you respond?

I would like to know why people are upset before deciding on a course of action.

1. How would you handle two employees whose friendship had turned negative?

I would remind them that their personal feelings about each other are not relevant to the work environment. They need to remain professional despite their feelings about each other.